

# University of Illinois Fire Service Institute

## Course Syllabus

**Course Title:** All Hazards Resources and Demobilization Unit Leader (L 0965)

**Course Duration:** 32 hours

**Program:** NIMS/ICS

**Course Prerequisites:** IS 100, IS 200, ICS 300, ICS 400, IS 700, IS 800

**Course Description:** Before the 9/11 attacks, ICS training was exercised nearly exclusively on fire-based incidents. Recognizing the applicability and sincere need for NIMS principles across incident response disciplines, an “all-hazards” approach to training will be embraced in this course.

With an “all-hazards” approach, this course will focus on how a Resources Unit Leader (RESL) and a Demobilization Unit Leader (DMOB) need to fundamentally possess the same core knowledge, skills, and abilities whether they are responding to a fire, an oil spill, a mass-casualty incident, or another incident. In other words, regardless of the hazard, discipline, or incident, the essential job of a RESL or DMOB is the same.

This course uses lecture, discussion, student participation, and activities to focus on understanding the behaviors, duties, responsibilities, and capabilities of an effective RESL and DMOB on a Type 3 AHIMT.

The intended audience(s) Federal, state, tribal, and/or local level emergency responders who may be designated as a Resources Unit Leader (RESL) and/or Demobilization Unit Leader (DMOB) on their local or state IMT. The materials were developed with the assumption that audience members may have little or no actual experience as a member of an AHIMT.

The audience may include students from a variety of agencies and functional disciplines, including fire service, law enforcement, emergency management, public works departments, as well as public health organizations, medical emergency teams, and hospitals.

NIMS ICS specific training should be completed by personnel who are regularly assigned to function on a Type III AHIMT or by those persons who desire to seek credentials/certification in those positions.

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## Course Requirements and/or Recommendations:

- Pre-Course Work –
  - None
- Course Work –
  - Participate in class discussion, activities and in group activities and exercises
  - Complete unit quizzes
  - Achieve 75% or higher on the final quiz
- Post-Course Work –
  - n/a

## Required Textbook:

E/L 0965 NIMS ICS All-Hazards Resource and Demobilization Unit Leader  
June 2019, Version 1.0

This will be provided to the student on Day 1 of the class (digital version).

## Course Policies:

**Attendance Policy:** IFSI requires students to attend (100%) or make up all course content that leads to certification. Students are expected to attend on time and to remain in class for the duration of the course. Students **MUST COMPLETE** all portions of a certification course, both classroom and practical, to be eligible to receive their certification.

If a student misses any portion of class with an accumulated absence of 20% or less of scheduled class time, it will be the student's responsibility to arrange the make-up of the missed course content with the instructor(s) or program manager. The student must make up the specific course content that s/he missed, not just the hours. Make-ups are limited to 20% of scheduled class time. Make-ups must be documented on the class roster. If a student's absence is greater than 20% refer to "True Emergencies" section of the IFSI Examination Policy.

**Safety Policy:** Students shall understand and follow all instructions pertaining to operational safety, as stated by instructors or as written in course materials. Instructors and students shall be mindful of safety at all times. Conduct judged to be unsafe shall be grounds for dismissal from the course.

**Academic Integrity Policy:** IFSI has the responsibility for maintaining academic integrity so as to protect the quality of the education provided through its courses, and to protect those who depend upon our integrity. It is the responsibility of the student to refrain from infractions of academic integrity, from conduct that may lead to suspicion of such infractions, and from conduct that aids others in such infractions. Any violation of the code of conduct is grounds for immediate dismissal from the course.

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**Grading Policy:** Decisions regarding certificates of course completion shall be made solely by the lead instructor of the course. All grading of exams shall be conducted by the Curriculum/Testing Office. All grading of practical exercises shall be based upon the standards set by the regulatory agency referenced in the course material and IFSI.

Retesting: If a student fails to pass an exam, retesting takes place on set dates at regional sites across the state. More information is provided in the course completion e-mail and on the IFSI website.

**American Disabilities Act:** As guaranteed in the Vocational Rehabilitation Act and in the American Disabilities Act, if any student needs special accommodations, they are to notify their instructor and provide documentation as soon as possible so arrangements can be made to provide for the student's needs. If arrangements cannot be made at the class site, the student will test at an alternative time and place where the special accommodations can be made.

**Evaluation Strategy:** Students will be evaluated with an end of course quiz.

## Course Content:

Unit: 1

Title: Course Introduction

Terminal Objective: Upon completion of this unit, students will be able to identify the course objective and position-specific resource materials for the position of Resources and Demobilization Unit Leader.

Unit: 2

Title: Overview of the Planning Section and the Operational Period Planning Cycle

Terminal Learning Objective: Upon completion of this unit, students will be able to explain the organization and functions of the Planning Section.

Unit: 3

Title: Common Responsibilities and Overview of the Resources Unit

Terminal Learning Objective: Upon completion of this unit, students will be able to explain the purpose of the Resources and Demobilization Unit.

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Unit: 4

Title: Overview of the Check-in Function

Terminal Learning Objective: Upon completion of this unit, students will be able to create an ICS Form 211, Incident Check-in List.

Unit: 5

Title: Tracking Resource Status

Terminal Learning Objective: Upon completion of this unit, students will be able to create an ICS Form 219, Resource Status Card.

Unit: 6

Title: Operational Period Planning Cycle

Terminal Learning Objective: Upon completion of this unit, students will be able to create the Resources Unit Leader's portion of the ICS Form 215 Operational Planning Worksheet.

Unit: 7

Title: Resources Unit Products / Outputs

Terminal Learning Objective: Upon completion of this unit, students will be able to create the required forms, documents, and components to support the incident.

Unit: 8

Title: Demobilization and the Demobilization Unit

Terminal Learning Objective: Upon completion of this unit, students will be able to create the required forms and documents to facilitate resource demobilization.

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## Reference List:

National Incident Management System (NIMS), October 2017  
All-Hazards Planning Section Chief Position Task Book  
Field Operations Guide (ICS 420-1)  
Firescope or USFA  
Integrated Emergency Management Course – Exercise Simulation System  
Document (ESSD) aka “Central City Manual” Version 3.0 December 2015:  
[https://nfa.usfa.fema.gov/ax/pcm/central\\_city\\_manual.pdf](https://nfa.usfa.fema.gov/ax/pcm/central_city_manual.pdf)  
The ICS 420-1 Field Operations Guide available from the US Fire  
Academy:  
[https://www.usfa.fema.gov/downloads/pdf/publications/field\\_operations\\_guide.pdf](https://www.usfa.fema.gov/downloads/pdf/publications/field_operations_guide.pdf)  
The US Coast Guard “Incident Management Handbook”:  
[https://www.atlanticarea.uscg.mil/Portals/7/Ninth%20District/Documents/USCG\\_IMH\\_2014\\_COMDTPUB\\_P3120.17B.pdf?ver=2017-06-14-122531-930](https://www.atlanticarea.uscg.mil/Portals/7/Ninth%20District/Documents/USCG_IMH_2014_COMDTPUB_P3120.17B.pdf?ver=2017-06-14-122531-930)  
Emergency Responder Field Operations Guide, October 2010

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## Course Schedule

### Day 1

Unit 1	Course Introduction	2 Hours
Unit 2	Overview of the Planning Section and Operational Period Planning Cycle	1 Hour 30 Minutes
LUNCH		
Unit 3	Common Responsibilities and Overview of the Resource Unit	2 Hour 30 Minutes
Review		30 Minutes

### Day 2

Unit 4	Overview of the Check-in Function	2 Hours 15 Minutes
Unit 5	Tracking Resource Status	1 Hour 15 Minutes
LUNCH		
Unit 5 (Cont.)	Tracking Resource Status	2 Hours 45 Minutes
Unit 6	Incident Action Planning	1 Hour
Review		15 Minutes

### Day 3

Unit 6	Incident Action Planning	3 Hours
LUNCH		
Unit 7	Resource Unit Products/ Output	3 Hours 30 Minutes
Review		30 Minutes

### Day 4

Unit 8	Demobilization and the Demobilization Unit	2 Hours 30 Minutes
LUNCH		
Unit 8 (Cont.)	Final Exercise, and Exam	5 Hours 30 Minutes